

# Workiy Code of Ethics and Standards

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 [workiy.com/2021/11/24/workiy-code-of-ethics-and-standards/](https://workiy.com/2021/11/24/workiy-code-of-ethics-and-standards/)

Workiy Inc. commits to upholding this Code of Ethics & Standards and to display it prominently in our place of business. We support the principles set forth below and acknowledge that compliance with these principles is in the best interest's candidates, employees, client organizations, and the reputation of the search, employment, and staffing services profession in Canada.



We will observe the highest principles of integrity, professionalism, and fair practice in dealing with clients, candidates, employees, and all regulatory authorities; and will respect the confidentiality of records in accordance with law and good business practices.

We will provide leadership in the adherence to both the spirit and letter of all applicable human rights, employment laws, and regulations. We will treat all candidates and employees without prejudice and will not accept an order from any client that is discriminatory in any way.

We will take all reasonable steps to provide clients with accurate information on each candidate's employment qualifications and experience; and will only present those candidates who have given us the authorization to represent their application for employment.

We will supply candidates and employees with complete and accurate information as provided by the client, regarding terms of employment, job descriptions, and workplace conditions.

We will not recruit, encourage or entice a candidate whom we have previously placed to leave the employ of our client, nor will we encourage or coerce an individual to leave any temporary assignment before the stated completion date.

We will not restrict the right of a candidate or employee to accept employment of their choice.

We will not misuse privileges for the purpose of recruiting a member's staff, or in any way that may otherwise injure our candidates, employees, or competitors.

We will derive income only from clients and make no direct or indirect charges to candidates or employees.

We will maintain the highest standards of integrity in all forms of advertising, communications, and solicitations; and will conduct our business in a manner designed to enhance the operation, image, and reputation of the employment, recruitment, and staffing services industry.

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